

# Mailing Address Change Form

**Real Property ONLY**

Richland County Assessor's Office  
PO Box 192  
Columbia, SC 29202  
803-576-2660  
803-576-2681 Fax

***This form serves as request for a mailing address change to the real property described below.***

*Please return this form to the address or fax line above.*

Tax Map Number: \_\_\_\_\_

Property Physical Location: \_\_\_\_\_

Property Owner: \_\_\_\_\_

NEW Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Day Time Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Driver's License Number \_\_\_\_\_

[Copy of Picture ID is required](#)

TMS \_\_\_\_\_